

**COUNTY OF HUNTERDON EMPLOYEE APPRECIATION PROGRAM**

**RECOGNITION AWARD NOMINATION FORM**

**NOMINEES NAME:** \_\_\_\_\_

**TITLE AND DEPARTMENT:** \_\_\_\_\_

**GUIDELINES FOR NOMINATIONS:**

Nominations for the Annual Awards are accepted throughout the year.

**ALL EMPLOYEES ARE ELIGIBLE TO SUBMIT NOMINATIONS.** Nominees can be cited for, among other things, performing actions above and beyond his/her job duties, volunteering or taking part in a function which benefits County employees or benefits County residents (for example: American Cancer Society Relay for Life, American Heart Association Heart Walk, County Health Fair, etc.), and/or performing any type of community service to the residents of the County (saved a life or lives on or off the job; has helped make a difference in a person's life).

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**NOMINATOR'S SECTION:**

This section must be completed. Please provide the reason for nomination and specific information to support consideration for the Employee Appreciation Award.

When nominating someone for an award, please be as specific and include as much detail as possible. The Employee Appreciation Committee members vote on each individual nomination received and their votes are based on the content of the nomination form, not on the number of nominations one employee may receive. Therefore, the more information you include in your nomination stating the reason for the nomination will assist the Committee in the voting process. Attach additional sheets as needed.

**PLEASE SUBMIT COMPLETE FORM TO: "HCEAC" ATTENTION: PIA REY-DOKLAN, DIVISION OF SENIOR SERVICES (HCEAC COMMITTEE) IN A SEALED ENVELOPE, Marked Confidential.**